

DEADLINE
4 OCTOBER 1960

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St/I Notice No. 60-33

20 September 1960

MEMORANDUM FOR: Chief E, Chief G, St/EM, TC

FROM : Chief, St/I/R

SUBJECT : Evaluation of Economic and Geographic Reporting from
Budapest Legation

1. ORR, together with other Washington agencies concerned, has been invited by State/ICD to comment on economic and geographic reporting prepared during the past year by the Legation in Budapest. The resulting composite evaluation will be of considerable importance in indicating to Budapest the lines of reporting which the community desires during the ensuing year.

2. It is suggested that the following considerations be kept in mind:

- a. Comparison with previous years' reporting;
- b. Usefulness of the Weekly Economic Review (now prepared biweekly);
- c. Effectiveness of current (spot) reporting;
- d. Adequacy and value of basic reporting;
- e. Intelligence or information gaps, not in published series, on which the missions may be able to respond;
- f. Duplication of reporting from other sources;
- g. Types of reports which can be eliminated;
- h. Especially helpful reports, by number and/or subject.

3. References to specific despatches will in most cases be more helpful than generalized statements. St/I/R has retained most of the appraisals prepared during the year in readily accessible files, which may be consulted.

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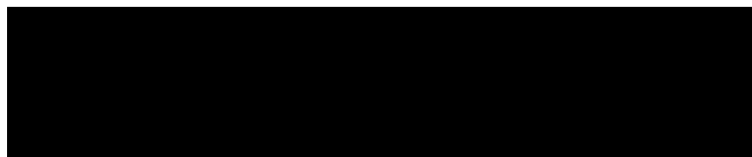
4. The period covered extends generally from July 1959 through August 1960.

5. Names of individual reporting officers should not appear.

6. Classification of material should not exceed CONFIDENTIAL.

7. Contributions are due in State by 7 October 1960. ORR contributions should be in St/I/R no later than 4 October 1960.

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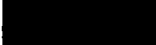


Acting Chief
Requirements Branch, ORR

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